



Elmira Country Club Executive Chef Job Description

Position available immediately.

Under the direct supervision of the General Manager, this position coordinates the activities and directs training of cooks and other kitchen workers engaged in preparing and cooking foods to ensure an efficient and profitable food service.

To perform this job successfully, an individual should perform the following essential functions of the position:

- ~ Assures food production consistently exceeds member and guest expectations.
- ~ Supervises all food preparations for the Restaurant and Banquets.
- ~ Maintains purchasing, receiving and food storage standards; conducts food cost control inventories.
- ~ Estimates production needs on a daily and weekly basis.
- ~ Maintains high sanitation standards for food handling and equipment maintenance.
- ~ Implement training to increase employee's knowledge of food production, presentation and proper sanitation.
- ~ Develops menu selection and format with the Food & Beverage Manager and General Manager.
- ~ Prepares weekly schedule based on business forecast and budget.
- ~ Plans menus and utilizes food surpluses and leftovers, taking into account probable number of guests, marketing conditions, popularity of various dishes, and frequency of menu changes.
- ~ Estimates food consumption and purchases of food and kitchen supplies.
- ~ Reviews menus, analyzes recipes, determines food, labor and overhead costs and assigns price to menu items.
- ~ Observes methods of food preparation and cooking, sizes of portions, and garnishing of foods to ensure food is prepared in prescribed manner.
- ~ Devises special dishes and develops recipes.
- ~ Polished professional appearance and presentation.
- ~ EXPERIENCE: extensive cooking and production experience in a la cart and buffet service, minimum 5 years work in food preparation and 2 years in a supervisory position in a kitchen.

Please fax your resume to 607-734-6253 or email officeatelmiracountryclub.com

No phone calls please.

Job Type: Full-time