

CONTROLLER PROFILE: HIDEAWAY GOLF CLUB LA QUINTA, CA

THE CONTROLLER OPPORTUNITY AT THE HIDEAWAY GOLF CLUB (HGC)

An amazing opportunity exists for candidates with a successful track-record of leadership and exceptional financial operations management in private clubs or high-end establishments in the hospitality industry. We are conducting the Controller search for the Hideaway Golf Club.

[Click here to view a brief video about this opportunity.](#)

HISTORY OF HIDEAWAY GOLF CLUB

The Hideaway is part of an international group of luxury communities developed by Discovery Land Company. Founded in 1994 by Michael S. Meldman, Discovery Land Company specializes in building luxury residential private club communities and resorts throughout North America, as well as Mexico, the Caribbean and Europe. Discovery has grown to be the premier player in the high-end resort residential niche with more than 20 world-class projects in its portfolio. The communities are distinct with their own architectural styles, world-class amenities, and high levels of service.

HIDEAWAY GOLF CLUB

The Hideaway Golf Club embodies the best qualities of California's Coachella Valley, long known as a place for rejuvenation and relaxation. Located in La Quinta, the property's 600 acres are surrounded by stunning mountain vistas and the scenic expanse of Southern California's desert. Luxurious and private, the Hideaway offers championship golf, world-class amenities, exclusive residences, and superb service.

The two stunning 18-hole courses—one by Clive Clark and the other by Pete Dye—are imaginatively landscaped and designed to showcase the spectacular desert and mountain setting. Presenting a challenge for players of all levels, golf at the Hideaway is the sport at its best.

Beyond the community gatehouse, citrus-lined Hideaway Club Drive leads to the impressive Spanish-style clubhouse. Here, Hideaway members and their guests can dine in several venues or on the outdoor veranda with breathtaking mountain and golf course views. The menu includes exceptional dishes prepared by their renowned chef, perfectly paired with wine selections by their club sommelier. State-of-the-art spa and fitness facilities, sports courts, and lounge and locker areas allow members to lead a healthy, active, and engaged lifestyle.

The Hideaway Golf Club is a private club that offers a unique opportunity to enjoy outstanding recreational facilities in the Southern California desert. The club is situated in the Hideaway residential community in La Quinta, California, with 447 homes that include villas, bungalows, custom residences, and lots.

Exceptional service is the cornerstone of every Discovery property, and members and guests at the Hideaway experience an unparalleled level of service. At all times, personal attention from staff members is comprehensive, thorough, and friendly. Hideaway staff take it upon themselves to get to know each member by name, leading to longstanding relationships and a remarkably welcoming ambiance throughout the club. Hideaway's service culture is truly distinctive.

HIDEAWAY GOLF CLUB BY THE NUMBERS

- 580 Members, all categories
- \$18.5M Gross volume

- \$13M Annual dues volume
- \$3.0M F&B volume

HIDEAWAY GOLF CLUB WEBSITE: [Hideaway Golf Club](#)

CONTROLLER POSITION OVERVIEW

The Controller reports to the Project CFO, and the direct reports are AP, AR, and Payroll.

Other key relationships are across all departments and levels, interacting with different levels of the organization regularly, including senior leadership.

The Club Controller will direct the financial affairs of the Club and prepare financial analyses of operations, including interim and final financial statements with supporting schedules, for the guidance of management. The Club Controller is responsible for the Club's financial plans, its accounting practices, the conduct of its relationships with lending institutions and the financial community, the maintenance of its fiscal records, and the preparation of financial reports. The position involves supervision over general accounting, property accounting, internal auditing, cost accounting, and budgetary controls.

Responsibilities:

- With the guidance from ownership, establishes major economic objectives and is responsible for the preparation of all financial reports that outline the Club's financial position in the area of income, expense and earnings based on past, present and future operations and conditions.
- Maintains the Club's books and ensures that all company transactions and assets are properly recorded. Is familiar with the principals and applications of generally accepted accounting principles, the Internal Revenue Service and State taxation requirements, and assures recordation of all transactions in compliance thereof.
- Directs the preparation of the capital budget and planning including; leasing and other forms of financing, reserves and replacements. Determines applicable depreciation and recovery rates to apply to capitalized assets and advises management on such matters.
- Responsible for tax planning and compliance with all Federal, State and local corporate, payroll and other applicable taxes.
- Responsible for maintaining and keeping compliance on all licenses.
- Directs and coordinates the preparation of the budget and financial forecasts, institutes and maintains other planning and control procedures (including all accounting software systems) and analyzes and reports variances.
- Evaluates and recommends insurance coverages for protection against all potential liabilities (general business, specific and unordinary risk, employment) and property losses. Risk management and insurance functions.
- Cash management and treasury functions – including cash flow projection and analysis, banking, debt and handling of cash and short-term assets.
- Oversee the policies and procedures for effective club accounting and control systems including club IT systems.
- Responsible for roll-up of club accounting budgets, forecasts, and actual results compared to budget on a quarterly basis.

CANDIDATE QUALIFICATIONS

- Collaboration - regularly works with other departments or projects
- Communication - verbal and written
- Delivers results - getting things done on time and accurately
- 5-10 years of work experience in accounting and financial management
- Strong knowledge of US GAAP and financial statement preparation
- Jonas accounting software experience is preferred
- Experience supervising professional and clerical staff

- Strong organizational skills
- Good written and oral communication skills
- Multi-tasking and time management skills to organize workflow and manage multiple deadlines
- Power user skills with Excel in spreadsheet usage and creation for financial budgets, analysis, and forecasting. Must have solid typing skills and in-depth experience using Word and Outlook email

EDUCATIONAL AND CERTIFICATION QUALIFICATIONS

- BA in an accounting or business-related field
- CPA and/or MBA in finance or accounting desired

SALARY & BENEFITS

Salary is open and commensurate with qualifications and experience. The Club offers an excellent bonus and benefit package including HFTP membership and professional development.

INSTRUCTIONS ON HOW TO APPLY

Please upload your resume and cover letter (in that order) using the link below. You should have your documents fully prepared to be attached when prompted for them during the online application process.

Preparing a thoughtful letter of interest and alignment, clearly articulating your “fit” with the profile and the above noted expectations and requirements is necessary. Your letter should be addressed to Mike Finnell, General Manager, and clearly articulate why you want to be considered for this position at this stage of your career and why HGC and the La Quinta area will likely be a “fit” to you, your family and the Club if selected.

You must apply for this role as soon as possible but no later than April 15, 2021. Candidate selections will occur in the beginning of May with first interviews expected in mid-May 2021 and second interviews a short time later. The new candidate should assume his/her role in early/mid-June 2021.

IMPORTANT: Save your resume and letter in the following manner:

“Last Name, First Name - Resume” &

“Last Name, First Name - Cover Letter, Hideaway Golf Club”

(These documents should be in Word or PDF format)

Note: Once you complete the application process for this search, you are not able to go back in and add additional documents.

[Click here](#) to upload your resume and cover letter.

If you have any questions please email Holly Weiss: holly@kkandw.com

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