



The Country Club of Rochester

Level Two: Supervisory Internship

Internship Summary

This opportunity will provide further insight into the private club industry as well as a chance to work with club service line level employees and management. In this internship, the Intern will first learn the basics of service in all areas within food & beverage at the club. In the final two month of the internship the Intern will learn the basics of supervising in formal dining, casual dining, poolside dining & banquets. The ideal candidate will have a minimum of 2-internship experiences. The Club is extremely committed to this program and hope the candidates selected share our enthusiasm in making it successful.

Position Rotation

- The intern will have the opportunity to work in various departments Formal, informal, banquet and pool service
- Beverage inventory, bartending and responsible alcohol service
- Weekly supervisor meetings
- Supervisory Training in Food & Beverage: Chit Process, Seating Charts, Inventory, Pre-Shift Meetings/Roll Call, Menus, Daily Assignments, Scheduling, Banquet Event Order Sheets & Weekly Food & Beverage Meetings

Candidate Qualifications

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions required.
- Candidates should be actively pursuing a degree in hospitality management.



- Ability to effectively present information and respond to questions from managers, members, and guests. Proficient in Microsoft Word and Excel.
- CMAA involvement is preferred, but not required.
- Demonstrates transferable skills such as problem-solving, teamwork, guest service and effective communication. Able to read, analyze and interpret all business pertaining to the position.
- Able to meet the physical demands and responsibilities of the position. He/she will, while regularly performing the essential functions of the job, be standing, sitting and lifting/moving items or objects weighing up to 50 pounds.

Date Position Available

May, 2020-September, 2020

Other Benefits

Other Benefits: Local CMAA chapter involvement, club sponsored networking and educational events, meals while on duty and approved Monday golf privileges.

Please forward resumes to:

Ali Inclema

Food & Beverage Manager

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The Country Club of Rochester

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