



DINING MANAGER LOCKPORT TOWN & CC

Job Description

Performs a variety of tasks revolving around managing the service side of the full-service restaurant within the clubhouse. Individual serves as Customer Service Manager to members and guests as well as manages a staff of up to 20 servers, bussers, and bar tenders. Knowledge of liquor, wine, banquet service and fine dining experience required. Requires the ability to use and master the point-of-sale software for administrative responsibilities (menu changes and daily financial reporting functions). Schedule varies according to operating needs, will include days, evenings, weekends, and holidays.

Responsibilities including, but not limited to:

- Hiring, training and development and management of LTCC wait-staff members
- Scheduling of monthly and annual club events and coordination of events with other departments
- Food and Beverage sales performance reporting
- Ensure member satisfaction
- Assist in the sales of space rentals and banquets as well as the planning and execution of functions
- Update menus for restaurant and banquets
- Event coordination of all member social events
- Create sales promotions to successfully increase member spending
- Scheduling of Staff

Job Type: Full-time

Pay: \$35,000.00 - \$50,000.00 per year

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