

Club Details

Oneida Community Golf Club

1017 Golf Course Lane
Oneida, NY 13421

Age of Club	Number of Members	Average Age of Members	Club Ownership
122	175	65	Property owned by NFP. Club owned by LLC
Gross Dollar Volume	Annual Dues Volume	Annual Food Sales	Annual Beverage Sales
\$700,000.00	\$410,000.00	\$200,000.00	\$90,000.00

Golf Facilities

- 18-hole course, par 73, designed by Unknown

Tennis Facilities

- None

Swimming Facilities

- None

Dining Facilities

The Lakeside Landing restaurant is located in the Clubhouse, which was built in 2003 and features indoor and outdoor dining areas with great views of Sunset Lake and the golf course. A full-service bar is located adjacent to the dining areas.

Special events are our specialty. Retirement parties, baby or bridal showers, rehearsal dinners, birthday or anniversary parties, wedding receptions and of course golf outings. We can accommodate up to 125 people inside and many more in nice weather with our patio and covered porch.

Special Club Features

The Oneida Community Golf Club is one of the oldest courses in Central New York, established in 1900. Previously owned and operated by Oneida Ltd, this course was built for the benefit of employees of the silver company. It was one of the most difficult courses to get to play for decades and its small, fast greens and overall course conditions made it a truly unique golfing experience. Since the current ownership began in 2003, the course has developed a strong corporate membership and is open for public play as well.

Play generally begins in late March and ends in late October, weather permitting. Open seven days a week, there are several leagues to choose from, but one of the nines is always open for non-league member play.

The Club's website is www.oneidagolf.com

Club is open 7 days per week, 7 months per year.

Job Details

Date Posted: 4/19/2022

Job Title: Club Manager

Brief Job Description

Club Manager

The Club Manager for the Oneida Community Golf Club reports to the Operating committee of the LLC and is responsible for the management of all aspects of the Club's day-to-day activities. The Club Manager will ensure maximum Member and Guest services and satisfaction, an effective financial operation, maintenance and repair of Club facilities, contribution to the Club's membership goals, establishment of plans for the implementation of the Club's long-range plan and the security and protection of the Club's facilities.

Direct reports to the Club Manager include the Head Golf Professional, F&B Manager/Chef, Member Relations Coordinator, and Golf Course Superintendent.

The Club Manager will oversee and direct the Club's Department Heads and be responsible for the entire Club operation, including the following key areas:

- **Member and Guest Relations** -- provide outstanding service to Members and Guests
- **Food and Beverage** – oversee both a la carte and special events with outstanding food and warm, friendly, and efficient service
- **Golf Operations** – oversee the golf operations by working closely with the Head Golf Professional
- **Golf Course Maintenance** – oversee the golf course maintenance by working closely with the Superintendent and staff to ensure Member satisfaction as it relates to the look and playability of the course.
- **Human Resources** – oversee the hiring, training, and terminating of all Club personnel and establish specific personnel policies, hourly wages, compensation and benefit programs, job descriptions, annual performance reviews and personnel procedures
- **Club Facilities Maintenance and Housekeeping** – oversee the daily maintenance and cleanliness of all areas of the Club
- **Membership Sales and Marketing** – Works with the Member Relations Coordinator to oversee the ongoing Membership sales and marketing activities
- **Club Communications** – oversee the regular Club emails and monthly newsletters and any other Club collateral
- **Budgeting and Accounting** – oversee the development of the annual budgets and daily, weekly, and monthly financial reporting, including accounts payable and accounts receivable by working closely with the administrative staff and LLC Treasurer
- **Contracts** – review and approve all Club contracts in accordance with guidelines established by the Operating committee
- **Governance** – uphold and enforce the By Laws, rules, policies, and procedures of Oneida Community Golf Club

Candidate Qualifications

Oneida Community Club is seeking a Club Manager with experience in a recreational facility and a food and beverage background.

This is a wonderful opportunity for someone getting started in the club business or a retired/semi-retired club professional. The position reports to the LLC Operating Committee. **This is a seasonal position. The Club Manager will work from April - October**

Educational Requirements

Bachelor's degree or High School with work experience

Date Position Available

Immediately

Other Benefits

This is an hourly position. Benefits for this position include CMAA Membership, and other negotiable benefits.

Please send resumes to:

Neal Rose

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